

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

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July 1, 2003

**FROM: BARBARA HALSEY, INTERIM DIRECTOR
JOBS AND EMPLOYMENT SERVICES DEPARTMENT**

**SUBJECT: CONTRACT WITH VICTOR VALLEY COMMUNITY COLLEGE FOR SERVICES
RENDERED UNDER THE NURSE WORKFORCE INITIATIVE REGIONAL
TRAINING COLLABORATIVE GRANT**

RECOMMENDATION: Approve a contract with Victor Valley Community College to provide customized tutoring and instructional assistance for a minimum of twenty-five nursing students, from August 1, 2003 through February 28, 2006, for a total contract amount not to exceed \$95,000.

BACKGROUND INFORMATION: On March 25, 2003, the Board of Supervisors authorized Jobs and Employment Services Department (JESD) to accept a Nurse Workforce Initiative Regional Training Collaborative (NWI-RTC) grant award, in the amount of \$2,100,000, from the State of California Employment Development Department. Consistent with the County's grant application, the NWI-RTC grant award will be used to address regional nursing shortages, by preparing incumbent healthcare workers, community college students, and Workforce Investment Act customers for high demand nursing positions.

Under the terms of this contract, Victor Valley Community College (VVCC) will provide a customized program of tutoring and instructional assistance that is designed to enhance the ability of eligible second-year nursing students to successfully complete the college's Nursing Program and obtain employment in the demand occupational field of skilled nursing. VVCC will employ Associate Nursing instructors to provide the nursing components of the curriculum, administer competency testing and assessment tests, and develop student remediation plans. A minimum of ten nursing students will be served during academic year August 2003 through May 2004, and a minimum of fifteen students will be served during academic year August 2004 through May 2005. In addition, VVCC will track participant outcomes for nursing licensure and employment through February 2006. VVCC will be reimbursed up to \$95,000 for services provided during the two academic years covered by this contract. JESD staff will monitor VVCC's compliance with contract terms and program performance on a regularly scheduled basis.

County Policy No. 11-05 requires County departments to seek Board of Supervisors' approval when contracting for services in excess of \$25,000 per fiscal year. Approval of this item will allow the County to continue to pursue innovative approaches in addressing the shortage of skilled nursing professionals in San Bernardino County.

Record of Action of the Board of Supervisors

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REVIEW BY OTHERS: This contract was reviewed and recommended for approval by the San Bernardino County Workforce Investment Board (WIB) Contracts and Performance Committee on May 27, 2003, and by the full WIB on June 9, 2003. This item was reviewed and approved as to form by County Counsel (Regina A. Coleman, Deputy County Counsel) on May 9, 2003, and was reviewed by the County Administrative Office (Patricia M. Cole, Administrative Analyst III) on May 16, 2003.

FINANCIAL IMPACT: This expenditure, not to exceed \$95,000, is included in JESD's Budget (SAC-JOB) for Fiscal Year 2003-04, and will be included in the Department's Proposed Budget for Fiscal Year 2004-05. This action will not result in any local cost to the County, as funding will be provided through the Nurse Workforce Initiative Regional Training Collaborative Grant, which is 100% funded by the Governor's 15% discretionary Workforce Investment Act funds.

COST REDUCTION REVIEW: The County Administrative Office has reviewed this agenda item and concurs with the Department's proposal and recommends this action based on the action is fully funded by revenue sources (Nurse Workforce Initiative Regional Training Collaborative Grant, which is 100% funded by the Governor's 15% discretionary Workforce Investment Act funds) that are intact and not in jeopardy for fiscal years 2003-04 and 2004-05.

SUPERVISORIAL DISTRICT(S): All

PRESENTER: Barbara Halsey, Interim Director, JESD (909-433-3330)